

AIS Communities Newsletter

Serving SIGs, Chapters, and Colleges



Dear AIS Community Leaders,

In this month's newsletter, find event invites, reminders for ICIS ancillary meetings, and celebrate our outstanding communities. We're improving our meetings for AIS SIGs, Chapters, and Colleges' leaders. Join our year-end meeting on November 27, with two sessions for global participation. RSVP for these events and reach out with questions. We're here to support your success!

Leadership Checklist

- RSVP for Year-End Meeting
- RSVP for ICIS 2023 Events
- Chapter Leaders: Submit a Slide
- Update your Officer Rosters with HQ

It is a busy time for AIS Community Leaders and we are listening. Do you have a great idea for a new resource or an idea that can improve an existing service? I would love to learn more. Please send me a note at melissa@aisnet.org or visit me at one of the many upcoming events for leaders of AIS Communities.

Best wishes,
Melissa Heeke, CAE
AIS Membership Director
Serving AIS Members and Communities

New! Donate to an AIS Special Interest Group or College

At its August 2023 meeting, the AIS Council approved the creation of a new process to collect donations on behalf of Special Interest Groups and Colleges. Members may now [donate directly to Colleges and Special Interest Groups](#) to further assist with the exchange of ideas, experiences, and knowledge among scholars with similar professional roles or research interests. Donations may be utilized according to the discretion of College and SIG leadership for various routine expenditures, including awards and recognition items, special issues of journals, research methodologies, events, workshops, and scholarships. [Learn more and make a donation!](#)

RSVP for Year-End Community Leaders Meetings

All Community Leaders are invited to participate in this year-end meeting to learn more about the latest AIS activities and to engage with fellow leaders. The same information will be presented in both sessions to accommodate our global membership. The year-end meetings on November 27, 2023 will be held via Zoom.

- Session 1 – 4:00 a.m. EST (New York) / 9:00 a.m. UTC [RSVP for SESSION 1](#)
- Session 2 – 1:00 p.m. EST (New York) / 6:00 p.m. UTC [RSVP for SESSION 2](#)

AIS Communities Events at ICIS 2023 in Hyderabad

- **Member Connect - Sunday, December 10, 17:00 India Standard Time – Hyderabad – IST (UTC +5:30)** This popular event will bring together current and future members of the

AIS SIGs, Chapters, and Colleges for networking in a casual environment. Each AIS Community is invited to reserve a table at Member Connect where you can get to know potential members and discuss upcoming community initiatives. Be sure your community group is well-represented to celebrate successes, meet new members of AIS, and recruit others to join your community.

- **Community Leaders Reception- Sunday, December 10, 20:00 India Standard Time – Hyderabad – IST (UTC +5:30)**

This is an informal social gathering for those in your community's leadership roles. No agenda is being prepared, so come as you are to catch up with colleagues and chat about what your SIG, Chapter, or College has been up to lately.



RSVP FOR ICIS 2023 EVENTS

Submit your RSVP by November 16 using the purple button above.
As confirmation, you will receive a calendar invitation with additional details.

Plan your ICIS 2023 Ancillary Meeting

Does your AIS Community still need to plan an ancillary event for ICIS 2023? Limited space is available! Please visit the [Ancillary Meetings Planning page](#) for important details.

AIS Chapter Slideshow at ICIS 2023

Chapter leaders are invited to promote their 2023 accomplishments and share 2024 events and initiatives with the global AIS community by submitting a single PowerPoint slide. The chapter highlights slideshow will be shown at the AIS booth throughout ICIS allowing conference attendees to learn about your chapter's contributions and upcoming activities.

Here are the details for your slide submission:

- Slide Dimensions: 16:9 aspect ratio
- File format: PowerPoint (.pptx)
- Content: A brief overview of your chapter's 2023 accomplishments and a preview of your 2024 events/initiatives.
- Submission Deadline: November 22, 2023
- Example slides are available here: [ICIS 2023 – Chapter Slide Examples](#)
- To accommodate all chapters, only one slide per chapter will be accepted for the project.

Please send your slides to melissa@aisnet.org by November 22 to be included!



Annual Reports: Due March 1, 2024

All AIS Communities (Chapters, Colleges, SIGs) are required to complete the Annual Report form to remain in good standing with AIS. The Annual Report process also provides an opportunity to recognize AIS Communities doing an outstanding job of supporting the mission of the association! More information will be shared during the Year-End Community Leaders meeting!

Add Your Event to the AIS Calendars

Community leaders are invited to add an event to the AIS community calendar. Submit an event and an AIS staff member will add your event to the calendar within two business days. Please include your contact information in case clarification is needed. [Submit an event here.](#)

A Private Community for Leaders of SIGs, Chapters, and Colleges

The AIS Community Leaders discussion board is a place to learn and

grow together, share resources, and ask for advice about best practices. The community is a wonderful way to help stay connected with peers throughout the year. Visit the [Community Leaders microsite](#) to learn more! (Use your current AIS Membership credentials to access the discussions.)

Let AIS Host Your Annual Election

Annual elections as outlined in your community bylaws are the perfect opportunity to welcome new leaders to your community and to recognize the efforts of outgoing leaders. While some communities prefer to administer their own elections, AIS will host online voting on behalf of your community upon request. [Learn more about AIS Election Hosting.](#)



**RESOURCES FOR
AIS COMMUNITY
LEADERS**

Questions or comments about the newsletter?

Please send us a note! aiscommunities@aisnet.org

You are receiving this message because of your leadership position in an AIS SIG, Chapter, or College.
If your role has changed, please contact AIS at aiscommunities@aisnet.org.

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Sent by melissa@aisnet.org