

AIS Communities Newsletter

Serving SIGs, Chapters, and Colleges



Greetings!

This edition of the AIS Community Leaders newsletter includes important topics: Annual Reports deadline and office hours support, guidance on how to upload proceedings to the AIS eLibrary, and our first Community Spotlight!

Our ongoing discussions continue to shape the array of programs and services AIS provides in support of community leaders like you. So let's maintain an open line of communication! Your feedback is invaluable in guiding us to better support your community needs. Please don't hesitate to reach out to me via email at melissa@aisnet.org.

We hope you find this newsletter informative and helpful. Remember, our team is here to assist you in achieving success within your community endeavors.

Best wishes,

Melissa Heeke, CAE

AIS Membership Director

Serving AIS Members and Communities

Annual Reports: Due March 8, 2024

All AIS Communities (Chapters, Colleges, SIGs) are required to submit an Annual Report to remain in good standing with AIS. The Annual Report process also provides an opportunity to recognize AIS Communities that do an outstanding job of supporting the mission of the association!

The deadline to submit your annual report is March 8, 2024. [Learn more and submit your community report!](#) (This is the extended deadline to allow for your full attention on the AMCIS 2024 submission deadline.) On the reports page, you may also see if your community's report has been received. Thanks to those early submitters!

Office Hours for AIS Community Leaders

AIS Membership Director Melissa Heeke will hold virtual office hours in support of your annual reports submission process on these dates:

- February 23 – 1:00 pm Eastern / 6:00 pm UTC [Find your local time here.](#)
- February 26 – 8:00 pm Eastern / 1:00 am UTC
- February 27 – 10:00 am Eastern / 3:00 pm UTC
- February 28 – 9:00 am Eastern / 2:00 pm UTC

During office hours, AIS Community Leaders can request support with member rosters, locating community bylaws, or copies of past annual reports. No RSVP needed, just join the [Zoom Meeting](#) at a time that works for your schedule.

HOW TO: Upload Proceedings to the eLibrary

AIS fully supports the utilization of its eLibrary for the purposes of disseminating articles and proceedings regarding information systems. The

self-service model is provided to editors of journals and conference proceedings at no fee.
If you have any questions about this process, please email elibrary@aisnet.org.



To request an eLibrary series set-up for your workshop proceedings, please forward the following information to elibrary@aisnet.org:

1. Name of the conference/group/journal:
2. Acronym for conference/group/journal:
3. What year(s) are we putting up (sais2008, sais2009, etc):
4. Who will serve as administrators/editors (names and email addresses):

Please review the upload instructions while waiting for the series to be set up.

- Batch Reference Guide: https://www.bepress.com/reference_guide_dc/batch-upload-export-revise/
- Batch Video Tutorial: https://www.bepress.com/reference_guide_dc/excel-batch-upload-tutorial/

The resulting account will provide you access to the eLibrary to begin the uploading process.

Call to Action! AIS Grand Vision Challenge

As a worldwide community, we have a unique opportunity to drive meaningful change and address the United Nations Sustainable Development Goals (SDGs) through the collective action of our communities. The SDGs serve as a roadmap for a more equitable and sustainable future, outlining the urgent areas where we must direct our research and teaching efforts. The AIS Grand Vision Challenge initiative is a call for action for AIS SIGs, Chapters, and Colleges to form a worldwide knowledge network to promote pedagogy and research that utilizes IS to tackle major societal sustainability issues. Consider the challenge and prepare to share your activities for bonus points in this year's annual report submissions. Just as with research collaborations, when we work together we can affect change.



AIS Community Spotlight: SIG DITE's PhD Research Academy, Digital Research Seminars, and More

The AIS Special Interest Group on Digital Innovation, Transformation, and Entrepreneurship (AIS SIG DITE) has recently announced the launch of the AIS SIG DITE PhD Research Academy and the continuation of the SIG DITE Digital Research Seminar Series. These educational programs support the SIG's vision to become a strong, supportive, and engaged community in IS scholarship by building the strategic pillars of education, empowerment, and engagement. SIG leadership sees these initiatives and their PhD workshop series and annual professional development workshop (PDW) as foundational seeds for building a robust community. Read more in the latest AIS Community Spotlight! Interested in being featured? Email melissa@aisnet.org.



Check YOUR AIS Membership

Current AIS policy states that all members of a SIG, Chapter, or College must maintain an AIS membership in addition to their community membership. Please make sure that anyone engaging with your community is a member of AIS, particularly those who are taking on officer positions. Please contact the membership office with questions at membership@aisnet.org with any questions about your membership!

Membership Status for Melissa Heeke (owner)



Membership #:

Member Type:

Membership Expires:

Questions or comments about the newsletter?

Please send us a note! aiscommunities@aisnet.org

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